

Certification Agencies

	City of Austin - SMBR	Texas Unified Certification Program	State Government	Other Federal Government	Other Federal Government	Other Federal Government	Corporate America	Corporate America
Type of Certification	MBE/WBE	DBE	HUB	8(a)	SDB	HUBZone	SMSDC	WBCS
Agency	City of Austin - Small & Minority Business Resources (SMBR)	City of Austin SMBR as part of TUCP - Certifying Entities i.e. City of Austin, City of Houston, Corpus Christi Transit, NCTRCA, SMSDC, and TxDOT	Statewide Historically Underutilized Business (HUB) Program	8(a) Business Development Program	Small Disadvantaged Business (SDB) Program	HUBZone Empowerment Contracting Program	Southwest Minority Supplier Development Council	Women's Business Council -Southwest (WBCS)
Contact Person	Elton Price or Certification Staff	City of Austin-SMBR certifies for this region go to the website for information on other partners.	<a href="mailto:Texas4HUBS@cpa.state.tx.us">Texas4HUBS@cpa.state.tx.us</a>	Debra Dimando	Pamela Sapia	Stephanie Rapp	Eva Leos	Erica Williams
Address	City of Austin - SMBR, PO Box 1088, Austin TX 78767	Cities of Austin & Houston; Corpus Christi Transit; NCTRCA; SCTRCA; TxDOT	Texas Comptroller of Public Accounts Post Office Box 13186, Capitol Station Austin, Texas 78711-3528	San Antonio District Office 17319 San Pedro, Suite 200 San Antonio, Texas 78232-1411	San Antonio District Office 17319 San Pedro, Suite 200 San Antonio, Texas 78232-1411	San Antonio District Office 17319 San Pedro, Suite 200 San Antonio, Texas 78232-1411	912 Bastrop Hwy, Ste 101 Austin, TX 78741	2201 N. Collins Suite 158 Arlington TX 76011
Phone Number	(512) 974-7645 or (512) 974-7600	(512) 974-7645 or (512) 974-7600	(888) 863-5881	210-403-5914	210-403-5900	210-403-5924	512-386-8766 fax512-386-8988	(817) 299-0566 or toll free 1(866) 451-5997
Website	<a href="http://www.ci.austin.tx.us/snbr/">http://www.ci.austin.tx.us/snbr/</a>	<a href="http://www.ci.austin.tx.us/snbr/">http://www.ci.austin.tx.us/snbr/</a>	<a href="http://www.Texas4HUBS.org">www.Texas4HUBS.org</a>	<a href="http://www.sba.gov/localresources/dis/trict/tx/sanantonio/index.html">http://www.sba.gov/localresources/dis/trict/tx/sanantonio/index.html</a>	<a href="http://www.sba.gov/aboutsba/sbaprograms/8abd/index.html">http://www.sba.gov/aboutsba/sbaprograms/8abd/index.html</a>	<a href="https://eweb1.sba.gov/hubzone/interenet/index.cfm">https://eweb1.sba.gov/hubzone/interenet/index.cfm</a>	<a href="http://www.smsdc.org/">http://www.smsdc.org/</a>	<a href="http://www.wbcswest.org">www.wbcswest.org</a>
Qualifying groups	minorities/women	not limited to minorities and/or women	minorities/women	not limited to minorities/women	not limited to minorities/women	not limited to minorities/women	minorities	women
Qualifications	Must qualify as a small business as defined by SBA size standards. The small business enterprise must be at least 51%, owned by one or more socially and economically disadvantaged minorities and/or women. The management and daily business operations of the business must be owned, managed, and controlled by one or more of the socially and economically disadvantaged individuals owners as defined by City code.	Must qualify as a small business owned by US Citizen (s) or Registered Alien (s). The small business must be at least 51 percent, owned by one or more socially and economically disadvantaged individuals. The management and daily business operations of the business must be controlled by one or more of the socially and economically disadvantaged individuals who own it. The individual (s) DBE owners personal net worth can not exceed \$750,000 excluding the equity in their personal residence and in the business.	A business must be a for-profit entity with its principal place of business in Texas; and is a least 51 percent owned by one of more persons who are an Asian Pacific American, Black American, Hispanic American, Native American and/or American Woman with U.S. citizenship, Texas residency and a proportionate interest and active participation in the control, operations and management of entity's affairs.	Must qualify as a small business. Must be owned by a US Citizen. One or more socially or economically disadvantaged individual must have direct and at least 51% unconditional ownership of the business, and that individual's net worth must not exceed \$250,000 excluding the equity of a personal residence and equity in business. Management and daily operations must be controlled one or more socially and economically disadvantaged individuals.	Must qualify as a small business. Must be owned by a US Citizen. One or more socially or economically disadvantaged individual must direct and have at least 51% unconditional ownership of the business, and that individual's net worth must not exceed \$750,000 excluding the equity of a personal residence and equity in business. Management and daily operations must be controlled by one or more socially and economically disadvantaged individuals.	Must qualify as a small business. Must be owned by a US Citizen. The "principal" office must be located in a qualified HUBZone. At least 35% of all employees of the firm must reside in a qualified HUBZone.	Must be a 51% majority ethnic minority women owned, managed, and controlled Business Enterprise. Must be a U.S. Citizen	Clear and documented evidence that at least 51% or more is women-owned, controlled, and operated. Six months in operation. U.S. citizenship or legal resident alien status. The contribution of capital and/or expertise by the woman business owner must be real and substantial and in proportion to the interest owned. The woman business owner shall have the ability to perform in the area of specialty or expertise without reliance on either the finances or resources of a firm that is not owned by a woman.
How to apply	<a href="http://www.ci.austin.tx.us/snbr/certsrvcs.htm">http://www.ci.austin.tx.us/snbr/certsrvcs.htm</a>	<a href="http://ci.austin.tx.us/snbr/certsrvcs.htm">http://ci.austin.tx.us/snbr/certsrvcs.htm</a>	<a href="http://www.Texas4HUBS.org">www.Texas4HUBS.org</a>	<a href="http://www.sba.gov/aboutsba/sbaprograms/8abd/application/index.html">http://www.sba.gov/aboutsba/sbaprograms/8abd/application/index.html</a> The necessary forms are SBA Form 1010, SBA Form 1623, SBA Form 413, SBA Form 912 and IRS Form 4506.	<a href="http://www.sba.gov/aboutsba/sbaprograms/8abd/application/index.html">http://www.sba.gov/aboutsba/sbaprograms/8abd/application/index.html</a> The necessary forms are SBA Form 1010, SBA Form 1623, SBA Form 413, SBA Form 912, and IRS Form 4506.	<a href="https://eweb1.sba.gov/hubzone/internet/general/dsp_ent_application.cfm?null=1223995582095">One must apply online for HUBZone Certification at the websitehttps://eweb1.sba.gov/hubzone/internet/general/dsp_ent_application.cfm?null=1223995582095</a>	<a href="http://smsdc.org/index.asp">http://smsdc.org/index.asp</a>	<a href="http://www.wbcswest.org/wbc_certification.aspx">http://www.wbcswest.org/wbc_certification.aspx</a>
Time Frame	up to 60 days upon receipt of a completed packet	up to 60 days upon receipt of a completed packet	30 to 60 dayss	90 Days from the receipt of a Completed Application	45 Days from the receipt of a Completed Application	25 Days from the receipt of a Completed Application	60 to 90 Days	60 to 90 Days
Cost	No Charge	No Charge	None	None	None	None	\$225 Initial/ \$150 yearly renewal	\$250 Annually

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Procedure for Application	Interested participants can call (974-7645) for an appointment to pick up and review packet. Applications are assigned to Certification Counselor or Business Development Counselor who reviews application for completeness and correct documentation. Once the application is considered complete BDC reviews packet based on the criteria in the City Code to ensure that the business is owned and the day-to-day operations of the company are managed, and controlled by the qualifying business owner(s). Based upon the information and possible site visit the Specialist makes a determination of whether or not to certify the firm.	Applications are assigned to a certification Specialist who reviews applications for completeness and correct documentation. Once the application is considered complete it is processed and a site visit is scheduled. Based upon the information and findings the Specialist makes a determination of whether to certify the firm or not.	Applications are entered into a pending tracking database and each application is assigned to a certification specialist who then audits the file to assure compliance with HUB Qualifications.	Meetings are very helpful in completing the application process. Once a completed application is submitted, it is reviewed for completeness. If deficiencies are found, a letter is sent outlining those deficiencies. One has 15 Days to provide that information, after which another review period (usually 10 Days) is given to look for deficiencies. From this point certification is granted if the application is complete and accurate.	After completion of the forms, it is forwarded to the Washington D.C. SBA Office for review.	After Submission of the Online form, the signature page is forwarded to the Washington, D.C. SBA Office. When received, the application is reviewed.	Application is Submitted to a Certification Board which discerns whether the business will receive the certification. This Board meets every second Thursday of the month	Application is Submitted to a Certification Board which discerns whether the business will receive the certification. This Board meets every second Wednesday of the month
Benefits to Certification	Certification gives smaller minority and women owned business (MBE/WBEs) enterprises an opportunity to competitively bid and participate on contracts that they may not have been exposed to. It also allows them to grow their business by giving them an opportunity to bid on smaller jobs until they can increase their capacity. Certification is also a marketing tool; MBE/WBE certified firms are listed on SMBR's Certified vendors Directory which is an online searchable website. Certification also allows MBE/WBE an opportunity to compete for internal City contracts as City departments solicit business to certified MBE/WBE firms before soliciting quotes to the public.	Provides the opportunity for DBE firms to bid statewide on all DOT transportation modes contracts and procurement opportunities, including Aviation, Highways, and Transit. Registers and list your business in the statewide TUCP DBE Directory.	Registers your business in the State of Texas, HUB Directory. HUB Certification Certificate is valid for four (4) years, provided your business continues to meet the HUB eligibility criteria. Provides state agencies and institutions of higher education with a supplement to the State's Centralized Master Bidders List (CMBL).	8(a) is an nine year Business Development Program. Anyone on the 8(a) program is automatically granted SDB Certification. Businesses granted 8(a) status will have the potential for 8(a) source contracts, meaning that certain contracts can be given only to 8(a) designated businesses, i.e..service contracts below \$3 million, and supply contracts below \$5 million.	This is solely a certification program allowing firms certain preferences when bidding on Federal government contracts and when working with Prime Contractors of the Federal Government (explained below). Anyone with 8(a) status is also automatically SDB Certified.	This is solely a certification program allowing firms certain preferences when bidding on Federal government contracts and when working with Prime Contractors of the Federal Government. Businesses granted HUBZone status will have the potential for sole source contracts,i.e...service contracts below \$3 million, and supply contracts below \$5 million.	MBISYS, a national computerized database of nearly 15,000 certified minority business suppliers. Referrals to corporate buyers of minority suppliers. Support in developing, expanding or promoting corporate minority business purchasing programs. Working capital loans to certified minority businesses. Long term financing through the BCF's Specialized Small Business Investment Company (SSBIC).	Access to "Best Practices" of Peer Corporations; Credibility with the Supplier Community; Networking Forums; Mentor Entrepreneur Progra; Educational Seminars & Workshops; Vendor Exposition; Annual Award Banquet; Access to over 60 Corporate Members and over 400 Women-Owned Business Members.
Organizations Accepting Certification	City of Austin, Travis County, Dell Corporation, LCRA and other private sector firms check with their Supplier Diversity department.	Capital Metro, City of Austin Airport, Texas Department of Transportation, Federal state transportation or highway projects.	For a list of State Agencies and Universities: <a href="http://esbd.cpa.state.tx.us/agaddresses/addresslist.cfm">http://esbd.cpa.state.tx.us/agaddresses/addresslist.cfm</a> . Additionally, the HUB Directory is a public search engine so any entity that wish to conduct business with a minority or woman- owned company can utilize this certification.	Federal Agencies	Federal Agencies and Prime Contractors of the Federal Government (Contractors providing more than \$500,000 in services to the Federal Government Annually		Only released to Corporate Members and Sponsors and people currently certified by the D/FW Minority Business Development Council	American Airlines Bank of America Bank One Corporation Bell Helicopter Textron, Inc. Belo Corporation Coca Cola Enterprises DFW International Airport EDS, Ericsson Ernst & Young ExxonMobil Corporation Federal Reserve Bank of Dallas Frito-Lay, Fujitsu IBM, JPMorgan Chase J.C. Penney, Lockheed Martin For more Organizations accepting certification visit <a href="http://www.wbcsouthwest.org/membership_sustain.htm">http://www.wbcsouthwest.org/membership_sustain.htm</a>