



**Position:** Engineer One  
**Reports To:** Chief Engineer  
**Purpose of the Position:** To provide advanced technical repairs and maintenance to all hotel systems, equipment and physical features.

**Essential Job Functions:**

1. Produce accurate logs, charts and PM forms.
2. Safely operate central HVAC equipment and mechanical equipment using sound engineering practices and specified corporate operating procedures.
3. Trouble-shoot electrical and pneumatic problems, and repair them as quickly and economically as possible.
4. Maintain all fire safety equipment operations and implement emergency procedures when required.
6. Maintain accurate records of equipment and all work performed.
7. Maintain a high standard of safety and cleanliness in the department and work areas.
8. Accurately and efficiently repair and maintain the following.
  - a. all food production and related kitchen equipment;
  - b. all laundry equipment;
  - c. all ice machines and refrigeration systems;
  - d. all boilers and plumbing systems;
  - e. all air conditioning/heating equipment and systems
  - f. all electrical and natural gas distribution systems.
10. Accurately and efficiently test, operate and maintain building emergency systems on a monthly or quarterly basis as outlined in company's Fire Life Checklist.
12. Specify and order tools, parts, materials and supplies, following the hotel purchase order or requisition system.

**Marginal Functions:**

1. Assist other members of the Engineering Department as needed.
2. Work with outside contractors.
3. Repair interior and exterior finishes.

**Job Knowledge, Skills and other Requirements:**

1. Able to communicate accurately and effectively in verbal and written form with guests and associates.
2. Understand and operate hand and advanced electrical, plumbing, refrigeration and boiler systems.
3. Stand and walk for long periods of time.
4. Lift and carry heavy objects such as boxes, televisions, ladders, etc.
5. Read and understand test equipment, measuring devices, blueprints, schematic drawings and technical parts breakdown.
6. Efficiently operate all building systems.
7. Efficiently maintain and repair equipment.
8. Work in a hot or cold environment.